

## **ATHLETIC POLICY ATHLETIC BOOSTER ORGANIZATIONS**

### **Athletic Booster Organizations**

*Definition.* A “booster organization” is an organization of parents and/or community members that supports a school extracurricular activity financially and/or by other means. Participation is completely voluntary.

An “athletic booster organization” is a booster organization that supports an athletic activity.

*Role in Sanctioning and Financial Support.* The role of Booster organizations in the sanctioning process and in providing financial support for an activity is defined in policy "Sanctioning of Sports ".

*Athletic Booster Organization Coordinating Committee.* There shall be organized an Athletic Booster Organization Coordinating Committee consisting of the Athletic Administrator, who shall serve as chair of the committee; the High School Principal, who shall serve as the committee’s secretary; a representative of each Athletic Booster group; a coach representative; at least one parent of an athlete in each sport without an active Athletic Booster Organization; and at least one student athlete. The committee shall meet three times per year.

*Role of Committee.* The committee shall have two roles:

1. To draft and periodically review, subject to School Board approval, a Cape Elizabeth Athletic Booster Organization handbook which shall address such questions as:

- The organization and decision-making process of Booster groups
- The process for seeking approval of fundraising activities
- The process for seeking approval for spirit and recognition activities, if those activities involve the use of school grounds or facilities
- Guidelines for arriving at a healthy balance between spirit-building activities, the priority of academics, and the privacy of individual student-athletes.
- Communications with the school and parents concerning Booster issues and meetings
- Other issues which the Committee feels are important and helpful to address.

This handbook shall be presented for approval to the School Board and shall be reviewed annually by the Committee to determine if there is a need for changes. Any changes must also be presented to the School Board.

2. To coordinate fundraising schedules and to consider any proposals involving coordinated fundraising activities that may benefit more than one athletic program.

*Annual Statement of Revenues and Expenditures.* Each Athletic Booster Organization shall present to the Athletic Administrator by July 1 of each year a simple statement of the source and amount of revenues raised in the prior year and of the expenditures made by the group in support of the athletic program. The Athletic Director shall prepare a form to be completed for this purpose.

ADOPTED: May 14, 2002